

**OWNER INFORMATION & EMERGENCY CONTACT  
FORM**  
Heritage Oaks Golf and Country Club Associations

**Club Homes** \_\_\_\_\_ **Golf Villas** \_\_\_\_\_ **Patio Homes** \_\_\_\_\_ **HOA** \_\_\_\_\_ **Veranda** \_\_\_\_\_

In order to better serve you and your Association, the following information is needed for our files. We would especially like to obtain email information for all our owners. To help us be more accurate, please print your phone & email information.

Property Owner's Name: \_\_\_\_\_  
 Heritage Oaks Address: \_\_\_\_\_  
 Local Phone Number \_\_\_\_\_ Email \_\_\_\_\_  
 Cell Number(s): \_\_\_\_\_ Fax: \_\_\_\_\_

**Additional Residence Information:**

Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax \_\_\_\_\_

**In the case of an emergency please contact:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_  
 Is there a caretaker or key holder for you residence? Yes \_\_\_\_\_ No \_\_\_\_\_  
 If yes, please provide name and contact information:  
 Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_

Is Heritage Oaks your Permanent Residence? Yes \_\_\_\_\_ No \_\_\_\_\_

If no, what is the primary use of your Heritage Oaks Property?  
**Vacation      Seasonal      Rental      Other** (Pls. Circle)

If your home is rented, please complete the following:

Name of Tenant (s): \_\_\_\_\_  
 Tennant's Phone Number: \_\_\_\_\_ Total Number Occupying Unit \_\_\_\_\_  
 If a rental agency is handling your rental, please give that name, address, and phone number below:  
 Agents Name: \_\_\_\_\_ Agency Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Thank you for your time in completing this information. An envelope is provided for your form return. If there are any questions regarding the information requested, please do no hesitate to contact the office.

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